



## LAKE COUNTRY FIRE & RESCUE

115 Main Street, Delafield, WI 53018

Dear Business Owner:

Welcome to the City of Delafield! We hope your preparation goes smoothly as you prepare to open, or re-open, your business.

Lake Country Fire & Rescue has a mandatory occupancy inspection program for new business owners, or for owners who have relocated their business. This occupancy inspection is required to ensure that your business meets all the fire safety requirements of the City of Delafield and the State of Wisconsin. This occupancy inspection is required prior to opening. Our purpose is to ensure you, your staff and customers have a safe place to conduct business. This inspection should not take long, and we will make every effort to schedule the inspection at your convenience. At least one week prior to opening your business, please contact Battalion Chief Nick Heltemes at 262-303-4535 or Deputy Chief Tony Wasielewski at 262-303-4537 or by emailing [Inspector@lakecountryfire.com](mailto:Inspector@lakecountryfire.com) to schedule your inspection.

**There is a \$53 fee for this inspection payable to Lake Country Fire & Rescue.** Payment can be made at the time of inspection, or mailed to 115 Main Street, Delafield, WI 53018 or if you prefer to pay by credit card, please visit our website at [www.LakeCountryFire.com](http://www.LakeCountryFire.com) and click the "Business/Contractor Resources" tab at the top. Payments can be made by selecting "Fire Inspections". Use 1234 as the invoice #.

Lake Country Fire & Rescue is also responsible for performing your annual fire inspections. This will be performed either once or twice a year, based on your business type and the WI State Statutes. You will receive a letter and invoice in Spring of each year outlining the details of this service.

Thank you for your cooperation in this matter. Again, we welcome you and wish you much success in your business!

Sincerely,  
The Staff of Lake Country Fire & Rescue

Business Owner: \_\_\_\_\_ Alt. Contact: \_\_\_\_\_

Phone: \_\_\_\_\_ Alt. Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_ Sq. Footage \_\_\_\_\_

Name of Business: \_\_\_\_\_

Location: \_\_\_\_\_

Anticipated Date of Opening: \_\_\_\_\_ Check# \_\_\_\_\_